

Bethesda United Methodist Church
516 Piedmont Road, Easley, SC 29642
Pastor Dan Batson
(864) 269-1139
bethesdaumc.org
Love. Love. Listen. Serve.

Position: Director of Youth Ministries

Resumes may be submitted via email to mariem@bethesdaumc.org.

You may also reach the Chairperson of the Staff-Parish Relations Committee, Lori Raad, at (864) 640-3626.

The position will be open starting in July and the church hopes to fill the position as soon as possible or by September 2017.

Purpose of Position:

The Director of Youth Ministries will work with the congregation and staff of Bethesda United Methodist Church, its Board of Stewards and Staff-Parish Relations Committee to develop and coordinate separate but interrelated ministries for the youth (6th grade through college) of the church and community, to the end that all may become disciples of Jesus Christ.

Education/Experience Preferred:

Bachelor's Degree, with preference for a degree or emphasis in Christian Education, Youth Ministry, or related field. Prior professional experience working with youth is preferred.

Skills Required:

1. Have a passion to help youth and young adults to grow spiritually in their faith and commitment to Christ.
2. Possess strong interpersonal, managerial and organizational skills.
3. Be a self-starter and possess readiness to autonomously work with diverse persons.
4. Possess a personal commitment to the Christian faith and the theology of the United Methodist Church.
5. Demonstrate an understanding of youth development, spiritual formation, volunteer recruitment and small group formation.

6. Show competence with computer office programs and social media (Facebook, Twitter, website management, etc.)

Major Responsibilities:

1. Oversee development and implementation of youth programs (working with the volunteer ministry coordinators) such as: outings, youth trips, weekly gatherings and Bible studies, Vacation Bible School, Fall Festival, retreats, summer camp, Promotion Sunday and missions.
2. Develop and manage Student Ministry budgets as approved by the Finance Committee.
3. Recruit, train and coordinate volunteer ministry teams for youth programs.
4. Recruit, train, mentor and supervise youth counselors and interns.
5. Provide for a Confirmation Class yearly with assistance of the Pastor.
6. Engage students directly by occasionally attending community, school and worship events, providing mentorship and guidance as needed.
7. Mentor, connect and support college students and their ministries.
8. Work with the Sunday School Superintendent and volunteer Sunday School teachers to acquire age-appropriate curriculum.
9. Ensure adherence to the Safe Sanctuary policies and guidelines and follow the personnel policies of Bethesda United Methodist Church.
10. Assist Pastor and church leaders in congregational care.
11. Participate in related District and Conference ministries.
12. Be available to assume other responsibilities not included in this description at the direction of the Pastor, Board of Stewards and Staff-Parish Relations Committee.

Working Conditions:

1. The Director of Youth Ministries position requires flexible hours, including evenings and weekends. The position is full time and salaried. The actual number of hours required during any given week are those needed to fulfill the responsibilities of the position. It is recognized that the schedule will vary at

different times of the year allowing for weeks with fewer hours and weeks with longer hours.

2. Actual hours and office schedule will be discussed and agreed upon as needed with the Pastor and Staff-Parish Relations Committee liaison.
3. Notification to the Pastor or office administrator is required for any unforeseen absence from regularly scheduled hours, events or duties. When necessary, provide a suitable substitute in case of anticipated absence. Director will keep the church office administrator and Pastor informed as to how they may be contacted during absences. Vacation times are subject to prior approval by the Pastor or Staff-Parish Relations Committee liaison.
4. The Director of Youth Ministries will meet with the Staff-Parish Relations Committee and/or its liaisons for a periodic review of progress, goal setting and discussion of opportunities for personal development.
5. Continuing education requests are to be approved by the Pastor and/or the Staff-Parish Relations Committee.